



New Jersey Schools Insurance Group

6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
(609) 386-6060 • FAX (609) 386-8877
www.njsig.org

Board of Trustees Meeting of March 28, 2018 Action Item Employment Practices Counseling Hotline

As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG issued requests for qualifications for outside counsel for its Employment Practices Counseling Hotline (LC-2018-0001). As a result of this competitive contracting process, NJSIG received numerous proposals from qualified firms. These proposals were evaluated using the weighted evaluation criteria. Thus, it is proposed that a contract for the provision of Employment Practices Counseling Hotline services be awarded to Cleary, Giacobbe, Alfieri, Jacobs LLC.

Recommended Resolution: adopt a contract for the provision of Employment Practices Counseling Hotline services be awarded to Cleary, Giacobbe, Alfieri, Jacobs LLC.

William Mayo

William Mayo, CPCU, ARM

Executive Director



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**Resolution Authorizing the Execution of
Contracts Pursuant to the Public School Contracts Law**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

WHEREAS, NJSIG requires professional services in the form of outside counsel to provide employment practices counseling hotline professional services;

WHEREAS, NJSIG has engaged in a fair and open competitive contracting process, pursuant to which proposals were solicited; and,

WHEREAS, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

NOW THEREFORE, BE IT RESOLVED that:

- 1) NJSIG awards the contract for employment practices counseling hotline professional services to Cleary, Giacobbe, Alfieri, Jacobs LLC for a duration of twelve months;
- 2) NJSIG awards the contract to this provider based on technical criteria, management criteria and cost criteria;
- 3) The Executive Director is hereby authorized to execute a contract with the above-referenced provider;



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**Resolution Authorizing the Execution of
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- 4) This designation is in accordance with the Public School Contracts Law,
N.J.S.A. 18A:18A-1, et seq.; and,
- 5) This rejection is in accordance with the Public School Contracts Law, N.J.S.A.
18A:18A-1, et seq..

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 28th day of March, 2018.

New Jersey Schools Insurance Group

By: _____

Irene Le Febvre, Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: