



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

Board of Trustees Meeting of June 12, 2019
Action Item
Employment practices counseling hotline

As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG issued requests for qualifications for outside counsel for its Employment Practices Counseling Hotline (LC-2019-0001). As a result of this competitive contracting process, NJSIG received proposals from qualified firms. These proposals were evaluated using the weighted evaluation criteria. Thus, it is proposed that a contract for the provision of Employment Practices Counseling Hotline services be awarded to Cleary, Giacobbe, Alfieri, Jacobs LLC.

Recommended Resolution: to approve a contract for the provision of Employment Practices Counseling Hotline services be awarded to Cleary, Giacobbe, Alfieri, Jacobs LLC.

William Mayo

William Mayo, CPCU, ARM
Executive Director



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**Resolution Authorizing the Execution of
Contracts Pursuant to the Public School Contracts Law**

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

WHEREAS, NJSIG requires professional services in the form of outside counsel to provide employment practices counseling hotline professional services;

WHEREAS, NJSIG has engaged in a fair and open competitive contracting process, pursuant to which proposals were solicited; and,

WHEREAS, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

NOW THEREFORE, BE IT RESOLVED that:

- 1) NJSIG awards the contract for employment practices counseling hotline professional services to Cleary, Giacobbe, Alfieri, Jacobs LLC for a duration of twelve months;
- 2) NJSIG awards the contract to this provider based on technical criteria, management criteria and cost criteria;
- 3) The Executive Director is hereby authorized to execute a contract with the above-referenced provider; and,



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- 4) This designation is in accordance with the Public School Contracts Law, N.J.S.A.
18A:18A-1, et seq.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 12th day of June, 2019.

New Jersey Schools Insurance Group

By: _____

Irene Le Febvre, Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: