



New Jersey Schools Insurance Group
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Board of Trustees Meeting of September 26, 2018 Information Technology Report

Imageright Upgrade

The IT department has been working through the setup of our new document management environment (Imageright 6.6). The setup is long and tedious where we are creating the department file structures, creating workflows and applying security. We have power users User Acceptance Testing (UAT) training scheduled for 9/26 - 9/28, each department has someone scheduled to attend this training. We are shooting for a November go live date, and the full UAT staff training will be held the week prior to going live.

RightFax

We are in the process of moving our inbound and outbound fax services to Rightfax. Rightfax is a cloud based fax solution that is integrated with Imageright and provides continuity for our faxing and disaster recovery.

Annual Reviews

The IT department and mailroom annual reviews have been completed.

Jeff Cook

Jeff Cook
Information Technology Manager