



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

Board of Trustees Meeting December 20, 2021
Action Item
Insurance brokerage services
NJSIG No. 1221-4

As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG solicited proposals for the provision of insurance brokerage services. As a result of this procurement process, NJSIG received five proposals. All proposers were given an opportunity to present their proposals. These proposals were evaluated based on cost criteria, management criteria, technical criteria, the service provider's demonstrated service to NJSIG, and the service provider's demonstrated service to other risk pools. Based on the results of this procurement process, it is proposed that a contract be awarded to Alliant Insurance Services, Inc. to provide insurance brokerage services for a term of twenty-one months, running from January 1, 2022 to September 30, 2023.



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

Certification pursuant to N.J.A.C. 5:34-2.3(b)

NJSIG No. 1221-4

To: New Jersey Schools Insurance Group Board of Trustees

From: Jill Deitch, Esq.
Executive Director

Date: December 20, 2021

Subject: Insurance, including the purchase of insurance coverage and consultant services

This is to request an award of a contract without the receipt of formal bids as insurance, including the purchase of insurance coverage and consultant services, N.J.S.A. 18A:18A-5(a)(10). I do hereby certify to the following:

- 1. Provide a clear description of the nature of the work to be done:**
Insurance brokerage services for the New Jersey Schools Insurance Group.
- 2. Describe in detail why the contract meets the provisions of the statute and rules: N.J.S.A. 18A:18A-5(a)(10) (“Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”).**

Certification pursuant to N.J.A.C. 5:34-2.3(b)

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because: N.J.S.A. 18A:18A-5(a)(10) (“Insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”).**
4. **Describe the informal solicitation of quotations:** NJSIG obtained quotations to provide insurance brokerage service from several other providers of insurance brokerage services.
5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1, et seq. and certify that the proposed contracts may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully submitted,

Jill Deitch, Esq.
(Print Name)

(Signature)

Executive Director
(Title)



New Jersey Schools Insurance Group
6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
www.njsig.org

**Resolution Authorizing the Execution of
Contracts Pursuant to the Public School Contracts Law**

NJSIG No. 1221-4

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide risk transfer mechanisms for its members;

WHEREAS, NJSIG requires insurance brokerage services;

WHEREAS, such service is in the nature of an exception to the bidding requirements under N.J.S.A. 18A:18A-5(a)(10), “[i]nsurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary unspecifiable services;”

WHEREAS, the Executive Director has executed a Certification pursuant to N.J.A.C. 5:34-2.3(b), which said Certification is attached; and

NOW THEREFORE, BE IT RESOLVED, that:

- 1) NJSIG awards the contract for insurance brokerage services to:
 - a. Alliant Insurance Services, Inc.;
- 2) The Executive Director is hereby authorized to execute a contract with the above-referenced provider;

**Resolution Authorizing the Execution of
Contracts Pursuant to the Public School Contracts Law**

- 3) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;
- 4) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 20th day of December, 2021.

New Jersey Schools Insurance Group

By: _____
Christopher Russo, Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: