



New Jersey Schools Insurance Group

6000 Midlantic Drive, Suite 300 North
Mount Laurel, New Jersey 08054
(609) 386-6060 • FAX (609) 386-8877
www.njsig.org

Board of Trustees Meeting of September 20, 2017 Action Item Contracting School Employee and Official Training Services

As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG issued a request for proposals for school employee and official training services (LC-2017-0001).

As a result of this competitive contracting process, NJSIG received two proposals. These proposals were evaluated using weighted evaluation criteria, and the results of that evaluation are attached. Because the substantive trainings provided by these vendors can differ, and there is currently one category of training offered by neither vendor, I recommend approving both vendors to provide employee and official training services to NJSIG members. Thus, it is proposed that the contract for school employee and official training services be awarded to Scenario Learning, LLC and Educational Development Software, LLC based on the results of the committee's evaluation.

Recommended Resolution: to approve the contract for school employee and official training services be awarded to Scenario Learning, LLC and Educational Development Software, LLC based on the results of the committee's evaluation.

William Mayo

William Mayo, CPCU, ARM
Executive Director



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Resolution Authorizing the Execution of a Contract Pursuant to the Public School Contracts Law

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

WHEREAS, NJSIG requires school employee and official training services;

WHEREAS, NJSIG has engaged in a fair and open competitive contracting process, pursuant to which proposals were solicited; and,

WHEREAS, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

NOW THEREFORE, BE IT RESOLVED, on this 20th day of September, 2017 that:

- 1) NJSIG awards the contract for school employee and official training services to Scenario Learning, LLC and Educational Development Software, LLC;
- 2) NJSIG awards the contract for school employee and official training services to these providers based on technical criteria, management criteria and cost criteria;
- 3) The Executive Director is hereby authorized to execute a contract with the above-referenced providers;



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- 4) This designation is in accordance with the Public School Contracts Law,
N.J.S.A. 18A:18A-1, et seq.;
- 5) A notice of this action shall be published once in the official newspaper
designated by NJSIG, and is on file and available for public inspection at the
office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New
Jersey Schools Insurance Group at the meeting duly held on the 20th day of
September, 2017.

New Jersey Schools Insurance Group

By: _____

Irene Le Febvre, Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: