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New Jersey Schools Insurance Group

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Board of Trustees Meeting of March 16, 2016

Action Item

Policy Elimination

Credit Card Policy 6141

Recommended Resolution: Approve the elimination of the Credit Card Policy 6141.

William Mayo

William M. Mayo, Executive Director

NJSIG Policies

Adopted: 05/99

Amended: 06/01

Reviewed: 03/12

Index #: 6141

Page 1 of 1

CREDIT CARDS

~~Certain employees may be issued Group credit cards at the discretion of the Executive Director. These credit cards may be used only for Group business. No personal use will be allowed. All receipts will be turned in with weekly expense reports so the bills may be verified.~~

~~Misuse of Group credit cards will be cause for dismissal.~~

~~Credit cards must be returned upon termination of employment.~~

~~Failure to follow or adhere to this policy may lead to disciplinary action up to and including termination.~~

This policy is to be eliminated as all credit cards have been canceled . No Group credit cards will be issued.