



New Jersey Schools Insurance Group
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Board of Trustees Meeting of June 21, 2023
Action Item
Data communication network services
NJSIG No. 0623-13

As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG issued a request for proposals for Data communication network services (I-2023-0001), to provide primary data network and Voice over Internet Protocol (VoIP) telecommunication services.

As a result of this open and fair process, NJSIG received one proposal for Data communication network services. This proposal was evaluated using weighted evaluation criteria. The results of that evaluation are outlined in the committee's narrative report, which is attached. Thus, based on the results of the committee's evaluation, it is proposed that a Data communication network services contract be awarded to Windstream Enterprise.

**NEW JERSEY SCHOOLS INSURANCE GROUP
MEMORANDUM**

Date: June 15, 2023

To: Board of Trustees
New Jersey Schools Insurance Group

From: Evaluation Committee for I-2023-0001

Subject: Data communication network services (I-2023-0001) competitive contracting narrative summary report and recommendations

NJSIG is a school board insurance group, also known as a governmental risk pool, established in accordance with P.L. 1983, c. 108, that provides insurance coverage and risk management services to member school districts.

The concept of pooling is one whereby public entities can join together to provide protection from risks on a group basis. As a school board insurance group, NJSIG is governed by a Board of Trustees which is comprised of school board members, superintendents and business administrators from NJSIG member districts.

By joining NJSIG, members collectively attain benefits not possible individually and pool their premiums into a common fund to be used for the benefit of all member districts. NJSIG is comprised of approximately three hundred seventy-five boards of education and charter school districts, and offers members a cost-effective method of obtaining coverage for all property and casualty lines, including but not limited to: workers' compensation, general liability, automobile liability, excess liability, property, error and omissions, crime, electronic data processing, environmental liability, equipment breakdown, and auto physical damage coverage. NJSIG provides claims administration, underwriting and loss control services for members.

NJSIG sought proposals from qualified organizations to provide data communication network services, and more specifically, primary data network and Voice over Internet Protocol (VoIP) telecommunication services.

A full copy of the scope of work is contained within the request for proposals for Data communication network services (I-2023-0001). This solicitation was conducted in a fair and open process in accordance with the requirements for competitive contracting under the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. Proposers were invited to submit proposals via a fair and open competitive

contracting process. As a result of this solicitation, NJSIG received one proposal in total.

An evaluation committee was convened to evaluate and summarize the proposal based on weighted evaluation criteria. These weighted evaluation criteria were designed to fairly evaluate all proposals, and are based on the model evaluation criteria set forth by the State of New Jersey, Department of Community Affairs, Division of Local Government Services as codified at N.J.A.C. 5:34-4.2. This evaluation methodology is designed to fairly evaluate the responsiveness of each proposal, and the responsibility of each proposer, based on the technical criteria, management criteria and cost criteria. A complete copy of the evaluation criteria, the relative weights assigned to the evaluation criteria and an explanation of the factors each criteria are intended to evaluate is included in the request for proposals for Data communication network services (I-2023-0001).

The results of the evaluation committee are summarized below:

1. Windstream Enterprise had a 96.75 mean composite score. The evaluation committee found this proposal reasonable as to cost. The evaluation committee found the proposal to be responsive as to management and technical criteria. The evaluation committee recommends accepting this proposal.

X 

Jeffrey Cook
NJSIG IT Manager

New Jersey Schools Insurance Group
Resolution Authorizing the Execution of a
Contract Pursuant to the Public School Contracts Law

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WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

WHEREAS, NJSIG requires data communication network services, including data network and Voice over Internet Protocol (VoIP) telecommunication services;

WHEREAS, NJSIG has engaged in a fair and open competitive contracting process, pursuant to which proposals were solicited; and,

WHEREAS, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

NOW THEREFORE, BE IT RESOLVED that:

- 1) NJSIG awards a contract for Data communication network services, for a duration of three years (thirty-six months), with an option for two one-year (twelve-month) extensions, to Windstream Enterprise;
- 2) NJSIG awards the contract to this provider based on technical criteria, management criteria and cost criteria;
- 3) The Executive Director is hereby authorized to execute contract with the above-referenced provider as outlined above;
- 4) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;

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5) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 21st day of June, 2023.

New Jersey Schools Insurance Group

By: _____
Christopher Russo, Ed.D., Chairperson

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: