



New Jersey Schools Insurance Group  
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**Board of Trustees Meeting of November 16, 2022**  
**Action Item**  
**Independent medical examination services**  
**NJSIG No. 1122-4**

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As a part of NJSIG's efforts to maintain compliance with the PSCL, NJSIG issued a request for proposals for independent medical examination services (C-2022-0003). As a result of this open and fair process, NJSIG received six proposals for independent medical examination services. These proposals were evaluated using weighted evaluation criteria, and the results of that evaluation are attached. Thus, based on the results of the committee's evaluation, it is proposed that contracts be awarded as follows:

1. ExamWorks Group, Inc.
2. Genex Services, LLC
3. IMX Medical Management Services, Inc.
4. Medlogix, LLC

**NEW JERSEY SCHOOLS INSURANCE GROUP  
MEMORANDUM**

**Date:** November 14, 2022

**To:** Board of Trustees  
New Jersey Schools Insurance Group

**From:** Evaluation Committee for Independent medical examination services (C-2022-0003)

**Subject:** Independent medical examination services (C-2022-0003) competitive contracting narrative summary report and recommendations

The New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group, also known as a governmental risk pool, established in accordance with P.L. 1983, c. 108, that provides insurance coverage and risk management services to member school districts.

The concept of pooling is one whereby public entities can join together to provide protection from risks on a group basis. As a school board insurance group, NJSIG is governed by a Board of Trustees which is comprised of school board members, superintendents and business administrators from NJSIG member districts.

By joining NJSIG, members collectively attain benefits not possible individually and pool their premiums into a common fund to be used for the benefit of all member districts. NJSIG is comprised of approximately four hundred boards of education and charter school districts, and offers members a cost-effective method of obtaining coverage for all property and casualty lines, including but not limited to: workers’ compensation, general liability, automobile liability, excess liability, property, error and omissions, crime, electronic data processing, environmental liability, equipment breakdown, and auto physical damage coverage. NJSIG provides claims administration, underwriting and loss control services for members.

The NJSIG Claims Department handles a variety of automotive, general liability, property and workers’ compensation claims. The mission of the Claims Department is to effectively adjust and resolve claims made against NJSIG members. In the course of this mission, the Claims Department requires independent medical examination services to evaluate the merits of claims.

A full copy of the scope of work is contained within the request for proposals for Independent medical examination services (C-2022-0003). This solicitation was conducted in a fair and open process in accordance with the requirements for competitive contracting under the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. Proposers were invited to submit proposals to provide independent medical examination services via a fair and open competitive contracting process. As a result of this solicitation, NJSIG received six proposals for independent medical examination services (C-2022-0003).

An evaluation committee was convened to evaluate and summarize the proposals based on weighted evaluation criteria. These weighted evaluation criteria were designed to fairly evaluate all proposals, and are based on the model evaluation criteria set forth by the State of New Jersey, Department of Community Affairs, Division of Local Government Services as codified at N.J.A.C. 5:34-4.2. This evaluation methodology is designed to fairly evaluate the responsiveness of each proposal, and the responsibility of each proposer, based on the technical criteria, management criteria and cost criteria. A complete copy of the evaluation criteria, the relative weights assigned to the evaluation criteria and an explanation of the factors each criteria are intended to evaluate is included in the request for proposals for independent medical examination services (C-2022-0003).

The results of the evaluation committee are summarized below:

1. ExamWorks Group, Inc. had a 83.75 mean composite score. The evaluation committee found this proposal reasonable as to cost. The evaluation committee found the proposal to be responsive as to management and technical criteria. The evaluation committee recommends accepting this proposal.
2. First Managed Care Option, Inc. had a 47.00 mean composite score. The evaluation committee did not find this proposal reasonable as to cost or responsive as to management or technical criteria. The evaluation committee recommends rejecting this proposal.
3. Genex Services, LLC had a 90.00 mean composite score. The evaluation committee found this proposal reasonable as to cost. The evaluation committee found the proposal to be responsive as to management and technical criteria. The evaluation committee recommends accepting this proposal.

4. IMX Medical Management Services, Inc. had a 79.50 mean composite score. The evaluation committee found this proposal reasonable as to cost. The evaluation committee found the proposal to be responsive as to management and technical criteria. The evaluation committee recommends accepting this proposal.
5. Medical Evaluation Specialists, LLC had a 64.50 mean composite score. The evaluation committee did not find this proposal reasonable as to cost or responsive as to management or technical criteria. The evaluation committee recommends rejecting this proposal.
6. Medlogix, LLC had a 81.50 mean composite score. The evaluation committee found this proposal reasonable as to cost. The evaluation committee found the proposal to be responsive as to management and technical criteria. The evaluation committee recommends accepting this proposal.

New Jersey Schools Insurance Group

By:   s/Sherwin Archibald

Claims Manager

**New Jersey Schools Insurance Group**  
**Resolution Authorizing the Execution of a**  
**Contract Pursuant to the Public School Contracts Law**

**NJSIG No. 1122-4**

**WHEREAS**, the New Jersey Schools Insurance Group (“NJSIG”) is authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage for its members;

**WHEREAS**, NJSIG requires independent medical examination services;

**WHEREAS**, NJSIG has engaged in an open and fair process for the procurement of independent medical examination services, pursuant to which proposals were solicited; and,

**WHEREAS**, an evaluation committee was convened by NJSIG and has evaluated all proposals submitted.

**NOW THEREFORE, BE IT RESOLVED** that:

- 1) NJSIG awards the contract for independent medical examination to:
  - a. ExamWorks Group, Inc.
  - b. Genex Services, LLC
  - c. IMX Medical Management Services, Inc.
  - d. Medlogix, LLC
- 2) NJSIG awards the contract for independent medical examination services to these providers based on technical criteria, management criteria and cost criteria;

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- 3) The Executive Director is hereby authorized to execute contracts with the above-referenced providers;
- 4) This designation is in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq.;
- 5) A notice of this action shall be published once in the official newspaper designated by NJSIG, and is on file and available for public inspection at the office of NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the New Jersey Schools Insurance Group at the meeting duly held on the 16th day of November, 2022.

New Jersey Schools Insurance Group

By: \_\_\_\_\_  
Chris Russo, Chairperson

**New Jersey Schools Insurance Group**  
**Resolution Authorizing the Execution of a**  
**Contract Pursuant to the Public School Contracts Law**

**NJSIG No. 1122-4**

Board Secretary  
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE: